

# REQUEST FOR REZONING AND SPECIAL EXCEPTION MAILING LABELS

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Project Address \_\_\_\_\_

Applicant/Agent Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

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**Please attach the following.** Printouts and maps must be generated from the Pima County Assessor's Database. Department of Transportation information **will not** be accepted.

- ✓ Assessor's Property Inquiry Printout (APIQ) - one printout for each lot included in the project
  - ✓ Assessor's Block & Lot Map
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## LABELS ARE REQUESTED FOR THE FOLLOWING PROCESS:

- ☐ Rezoning
- ☐ Special Exception Type – PDSD Director ZESE MCSE
- ☐ Change of Condition – original C9 0r SE case number \_\_\_\_\_

Have labels been requested for this property in the past year? ☐ no ☐ yes – T# \_\_\_\_\_

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## PROCESSING FEE IS REQUIRED AT TIME OF REQUEST

- |                                                            |                                              |
|------------------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Regular mailing labels (\$220)    | <input type="checkbox"/> Check Number: _____ |
| <input type="checkbox"/> Electronic mailing labels (\$220) | <input type="checkbox"/> Cash                |
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- Mailing labels must be used within 60 days of the date of creation.
- Neighborhood meetings must be held no sooner than 10 days after the notice is mailed.
- The rezoning or special exception application must be submitted between 15 and 60 days after the neighborhood meeting.
- If labels are more than 60 days old at the time of application submittal, an additional \$220 will be charged.

I, \_\_\_\_\_ acknowledge the above:

\_\_\_\_\_  
Applicant/Agent Signature

\_\_\_\_\_  
Date

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**For Staff use only.**

Date Received: \_\_\_\_\_ Date Due: \_\_\_\_\_